



family
planning
victoria

Sexual & Reproductive Health
Care. Education. Advocacy.

Position Description

POSITION TITLE:	Casual School and Community Educator
PROGRAM AREA:	Education, Communication and Resource Development
AWARD AND CLASSIFICATION:	Casual contract
HOURS PER WEEK:	N/A
BASIS OF EMPLOYMENT:	Casual
LOCATION:	<p>For the purposes of determining travel, FPV's Box Hill site is the reference point and you will access resources through this office.</p> <p>Education sessions are conducted at other FPV locations and school and community settings across Victoria.</p>
REPORTS TO:	Team Leader, School and Community Education
EMPLOYEES SUPERVISED:	N/A
ORGANISATIONAL ENVIRONMENT:	<p>Vision: Sexual and reproductive health for Victorians.</p> <p>Mission: To provide a leadership role in public policy, advocacy, education and clinical care in sexual and reproductive health.</p>
DUTIES:	<p>As a casual member of our team, your duties include:</p> <ul style="list-style-type: none">- carrying out all lawful direction given to you by your Supervisor or Manager or his/her duly appointed delegate- performing all duties faithfully and with all due skill, care and attention.- In addition to the duties and key result areas specified in this position description, performing any other tasks duties and responsibilities appropriate to your position and any other reasonable duties specifically assigned to you.
KEY RESULT AREAS:	<p>Education and training</p> <p>Working in a professional manner and using FPV session material to conduct effective and engaging:</p> <ul style="list-style-type: none">- sexual health education for young people- professional development- parent information nights <p>in school and community settings across Victoria.</p> <p>Collecting and providing accurate statistics for reporting purposes.</p>

<p>QUALIFICATIONS AND EXPERIENCE:</p>	<p>Registration with the Victorian Institute of Teaching. Experience teaching sexuality education to young people in a variety of school and community settings. Current Victorian Drivers' License.</p>
<p>CORE ATTRIBUTES:</p>	<p>Your position encompasses the demonstration of the following attributes:</p> <ul style="list-style-type: none"> - recognising and contributing to the overall business objectives of FPV - participating in the effective working of FPV and contributing to team effort - working co-operatively and supportively with other staff - adopting a proactive approach to identifying and developing opportunities to assist FPV - demonstrating a high level of competency in your position.
<p>KEY SELECTION CRITERIA:</p>	<p>Applicants must meet the following selection criteria:</p> <ul style="list-style-type: none"> - registration with the Victorian Institute of Teaching - significant teaching experience - an excellent knowledge of sexual and reproductive health - high quality teaching skills and the capacity to manage and engage young people - high level communication skills - a willingness to develop professional practice.
<p>REVISED:</p>	<p>July 2009</p>